



Seminole Tribe of Florida Housing Department

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GENERATOR TANK REFILLS/TOP-OFF

Date: *June 13, 2013*

To: (*Reservation Name*) Reservation Primary-Owned Homeowners
(*Reservation Name*) Rental Home Tenants

From: (*Reservation Name*) Housing Department

Re: 2013 Hurricane Season Preparedness Generator Tank Refills/Top-Off

Attention All Primary On-Reservation Homeowners & Rental Home Tenants:

In our continued efforts to serve you, please be advised that the (*Reservation Name*) Housing Department will be conducting the 2013 hurricane season preparedness generator tank refills/top-off for all rental homes and primary-owned homes located On-Reservation Only, beginning Thursday, June 20th. We anticipate that fills will be completed by the close of business on Friday, June 21st.

If your home is listed as a secondary residence or is located Off-Reservation, generator fills will be the homeowner's responsibility. Our current policy only provides for this service for On-Reservation primary homes.

Please make sure your generator tank is accessible and that all pets are secured. Due to the unpredictable nature of storms, it is advised that your tanks are filled at this time rather than making arrangements for an alternate date.

This service is being provided by the Housing Department and is non-taxable to the Tribal Member; however, once your tank has been filled and we are not impacted by a hurricane, the Member will be responsible for additional refills.

Please let us know if you have any questions regarding this notice.

Thank you in advance for your cooperation.

Sincerely,

(*Name of Regional Manager*)

Regional Manager, (*Reservation Name*) Housing Department